

Introductory Letter to Scholarship Applicant -

Dear High School Senior/4-H Member:

Enclosed is the application to be used for the local Manistee County 4-H – Corrine M. Hahn Scholarship.

This scholarship, in the amount of \$1000, has been made possible by a bequest from the estate of the late Corrine M. Hahn (retired MSUE director).

If you wish to be considered for this scholarship, which may be used toward college, business school, or similar accredited training programs, please read the enclosed material and return your completed application to this office by **5:00PM, on the last business day of April**.

We kindly ask that you please refrain from contacting the Extension office to “recreate” history for your 4-H portfolio. Due to space limitations for our records storage, we may not have some of the information you are seeking. This is actually the purpose of keeping a complete and accurate 4-H Record Book – so that you always have your own personal 4-H history close at hand. Please be advised that your application must also be accompanied by all four of the required components listed at the bottom of the application form. Incomplete applications will automatically be disqualified. **Please also complete and submit the document called “Scheduling Survey” so that we know which dates in May have a schedule conflict for you.**

In May, applications will be reviewed by a selection committee and you will be asked to participate in a brief interview with them. The Advisory Council stresses that these scholarships are to be considered rewards for active and dedicated membership in Manistee County 4-H, so please make every effort to portray the full extent of your 4-H activities, both in your application and in your interview.

If you have any questions, please contact our office at 231-889-4277.

Sincerely,

*Allison Olson*

Allison Olson  
MSU Extension – Manistee County 4-H Program

# *The Manistee County 4-H Scholarship*

## **ELIGIBILITY:**

An applicant is eligible for the award on a first year scholarship when the selection committee finds that he/she:

- Is currently enrolled in Manistee County 4-H.
- Must have been an enrolled member the past 4 consecutive years of the Manistee County 4-H program only. A dual enrollment situation would only be considered in the event that it occurred because Manistee did not offer that project area.
- Has no record of criminal activity.
- Has graduated from high school, or is a student in good standing and will graduate at the end of the academic year.
- Must complete an application for this scholarship and return in complete by the date established for that award year.

## **ADMINISTRATION OF AWARD:**

- There is currently one \$1000 scholarship offered. It is comprised of funds from a bequest from the will of Corrine M. Hahn (deceased and former Manistee County MSU Extension Director).
- A selection/interview committee – which will consist of current Manistee County 4-H Advisory Council members – will interview prospective candidates and make a final decision based on the interview, submitted application/materials, and extent of 4-H involvement.
- The scholarship award money will be administered by the 4-H Advisory Council by direct payment to the recipient, once he/she has provided proper documentation of some form of educationally related expenses (tuition, room and board, books, etc.).
- If the recipient withdraws from or delays his/her educational program, the award will be held in the Advisory Council account. The use of this money will be determined by the Advisory Council.

## **CHOICE OF COLLEGE, UNIVERSITY, OR TRAINING SCHOOL**

- The choice of the institution of higher learning is restricted to those schools that offer accredited programs that the student wishes to pursue.

# MANISTEE COUNTY 4-H SCHOLARSHIP APPLICATION

Name: \_\_\_\_\_  
(first) (middle) (last)

Address: \_\_\_\_\_  
(House # and street and/or P.O. Box) (city) (state) (zip)

Home/Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ E-Mail: \_\_\_\_\_

First and Last Names of Parents and City They Live In:

Father/City: \_\_\_\_\_ Mother/City: \_\_\_\_\_

4-H Age (as of January 1<sup>st</sup> of this year): \_\_\_\_\_ Number of Years in 4-H: \_\_\_\_\_

High School: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Institution You Plan to Attend: \_\_\_\_\_

Major or Course of Study You Plan to Pursue: \_\_\_\_\_

Other Institutions Applied to and/or Accepted at: \_\_\_\_\_

**References:** List three (3) references and include telephone numbers and e-mail addresses (no relatives and no 4-H staff, please). Attach recommendation letters - from your references listed below - to this application. Copies are acceptable.

1. Please attach a brief summary of your 4-H experiences. Try to describe each year's activities and be sure to include all local, state, and national experiences. Please title this "Attachment 1" at the top of the page.
2. Compose and attach a short essay describing what you have learned in 4-H that you can apply to your continuing education and adult life. Please title this "Attachment 2" at the top of the page.
3. Please attach a list, including dates/locations/brief descriptions, of your non-4-H activities (community service, church, school, organizations, etc.). Please title this "Attachment 3" at the top of the page.

Application and the following are due the last business day of April at the Manistee County MSU Extension office:

- Letter from guidance counselor or school administrator, stating that the student has met the necessary requirements for graduation. (**Attach to application**).
- Letters from references. (**Attach to application**).
- 4-H Leader Recommendation Statement (**Attach to application**).
- 4-H Personal Record Book and your own portfolio of your 4-H history and experiences. (**May be separate from the application, but it is due WITH the application**).
- Scheduling Survey document, indicating the days/weeks in the month of May that you available/unavailable for an interview.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 4-H LEADER RECOMMENDATION STATEMENT

Statement Prepared for: \_\_\_\_\_  
(name of scholarship applicant)

Statement Prepared by: \_\_\_\_\_  
(name of 4-H club leader or co-leader)

4-H Club Name: \_\_\_\_\_

List the Years that This Member Was in Your Club: \_\_\_\_\_

Describe Quality of Attendance at Club Meetings: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe the type of projects that this member was involved in. Were they completed? What was the quality of the work? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Why do you recommend this 4-H member for a scholarship? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What do you think this 4-H member has learned in your Club that will prepare him/her for their continuing education and adult life? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Optional: you may attach your own letter or statement to this form if you feel that additional comments are necessary.

Leader signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Dear 4-H Club Leader:***

***If you are given this form separate from the scholarship application, please remember to return it to your club member promptly. He or she must turn in a completed application to the Manistee MSU Extension office by the last business day in April, and any application that is missing supporting documents will be disqualified.***

## SCHEDULING SURVEY

Interviews for Manistee County 4-H Scholarship applicants will be held on a **weekday afternoon in May**.

We need to coordinate a date that works best for the schedules of all persons involved - scholarship applicants and the interview panel. Interviews take place after school hours, in order to accommodate students.

**Students:** Please note in the calendar squares below if you have any other commitments that would occupy your schedule **from 3:00p.m. to 7:00p.m. on any given day** If you **do not** have any commitments **in that time frame** on a particular day, you may leave that square blank, or you may print the word “free” in that square.

**Adults/Interview Panel:** The interview panel usually gathers before the students do, in order to review applications and prepare for the interviews. For that reason, the panel meets about 30 minutes before the first interview, depending upon how much material there is to review. Please note in the calendar squares below if you have any other commitments that would occupy your schedule from **2:30p.m. to 7:00p.m.** If you do not have any commitments in that time frame on a particular day, you may leave that square blank, or you may print the word “free” in that square.

**MAY** \_\_\_\_\_

(Current Year of Tentative Interview Date)

	MON	TUES	WED	THU	FRI
<b>1st Week</b>					
<b>2nd Week</b>					
<b>3<sup>rd</sup> Week</b>					
<b>4<sup>th</sup> Week</b>					
<b>5<sup>th</sup> Week</b>					

**Students: Please remember to turn this in with your application, which is due by the last business day in April. Thank you.**